

REGULATIONS

MOBILITY GRANTS for YOUNG RESEARCHERS

conducted as a part of the project Welcome to Poland: BPI_WTP_2021_1_00002 from the funds of National Agency for Academic Exchange NAWA: MATBUD'2023 - Development of international scientific cooperation in the field of building materials engineering.

§ 1

Eligible applicants

1. The target group includes students and PhD students of foreign universities, particularly those studying at technical faculties, including materials engineering, civil engineering and related fields such as environmental engineering, power engineering or chemical engineering.
2. Sophomore students of engineering faculties are eligible to apply.
3. A person without a doctoral degree or who is max. 7 years after the doctorate (at the time of participation in the conference, i.e. April 2023).

The candidate must submit appropriate declarations confirming the fulfillment of the conditions.

§ 2

Terms of participation

1. Applicant enrolls for the Mobility Grants for Researcher by completing the application form and submit other necessary documents (CV considering scientific achievements, declarations confirming the conditions given in § 1)
2. Submission of abstract that is accepted by Scientific Committee and the full paper that will be published in the conference proceedings.
3. Oral, in-person presentation of the paper during the conference is mandatory.

§ 3

Eligible activities

1. A certificate will be issued as proof of participating in the MATBUD'2023 conference.
2. A lump sum of 4750,00 PLN for the granted researcher is provided to cover the costs of:
 - a) travel costs to and from Poland
 - b) allowance
 - c) accommodation

- d) visas
 - e) insurance
3. The grant is paid in cash on the spot (at the days of the conference in the working hours of the indicated by the conference organizer bank – upon presentation of a passport or ID card).

§ 4

Application evaluation process

1. Recruitment to the Mobility Grants will be conducted based on submitted application forms, which will be formally assessed. The recruitment start date and detailed information about the activities are announced on the project website.
2. It is anticipated that primary recruitment will be carried out, and if necessary, also additional recruitment.
3. Recruitment will be conducted based on point criteria.
4. The primary criteria for candidates selection are:
 - i) the applicant must confirm the status of a student/PhD student (as § 1), e.g. by submitting a scan of a valid student ID card, or a certificate issued by the relevant department/university, in the case of a document issued in a language other than English, it is necessary to attach a translation made by the participant,
 - ii) CV covering student's/PhD student's academic achievements:
 - (1) conference achievements:
 - (a) speech/exhibition at the conference (1 pt.)
 - (2) publication achievements:
 - (a) post-conference publications/materials (1 pt.)
 - (b) publications with Impact Factor (3 pts.)
 - (c) other achievements (max 5 pts.)
 - iii) A person with disabilities (5 pts.).
 5. In the case of candidates receiving an equal number of points, the order in which they are submitted will be decisive.
 6. The decision to qualify is made by the Organizing Committee of the MATBUD'2023 conference.
 7. The Organizer will inform all participants about the results of the recruitment procedure by e-mail as soon as the recruitment is completed.
 8. In the event of no reply or an incomplete set of submitted documents by persons recruited from the primary list within the required time, persons from the reserve list will be invited instead.
 9. The Organizer's decision on granting participation in the programme is final and may not be appealed against.
 10. Each applicant is obliged to read the content of these regulations. Sending the documents indicates accepting its terms.

§ 5

Personal data protection

1. Personal data of Project participants will be used following these Regulations for the purpose of:
 - a. conducting the application selection and evaluation procedure;
 - b. selecting applications that will be qualified for the project;

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- c. finalizing concluded contracts for the implementation of the Project;
2. The administrator of personal data is the National Agency for Academic Exchange (ul. Polna 40, 00-635 Warszawa), hereinafter referred to as the Agency.
 3. Personal data of the persons as mentioned above may be transferred to the Agency's employees, persons preparing recommendations, external experts cooperating with the Agency or representatives of Applicants/Beneficiaries in relation to the implementation of the purposes as mentioned above - following the provisions of the GDPR.
 4. The legal basis for the transfer of data is Art. 6 sec. 1 (b) and (f) of the General Data Protection Regulation (GDPR).
 5. The provision of data is voluntary but necessary to participate in the Mobility Grant Program.
 6. Refusal to provide data indicates that an applicant cannot participate in the Mobility Grant Program.
 7. Personal data of the persons as mentioned above involved in the realization of the Project will be used at the stage of examining applications, for the duration of the Project and for 5 years from the date of completion of the Project for settlement purposes.
 8. Personal data of persons whose applications have not been approved will be kept for examining the applications.
 9. Each person regarded by the mentioned data has the right to:
 - request NAWA or the Minister of Development to access their personal data;
 - requests rectification, deletion or limitation of the use of their personal data;
 - object to the use of their personal data;
 - lodge a complaint to the supervisory body (Generalny Inspektor Ochrony Danych Osobowych, ul. Stawki 2, 00-193 Warszawa).
 10. Contact details of the NAWA Data Protection Officer: odo@nawa.gov.pl

The Regulations come into force on 04/11/2022